

Privacy Policy

Effective Date: September 24, 2025

Magic Gro ("we", "our", or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, and protect your information when you use our mobile application ("App").

1. Information We Collect

- Personal Information: Mobile number (used for login and authentication).
- Location Data: Real-time geographic location (GPS) for tracking employee visits, attendance, and travel activity.
- Device Information: Device type, operating system, and other technical details to improve app performance.
- Activity Data: Employee attendance, check-ins/check-outs, visits to clients/locations, uploaded reports (PDF, images, or other documents related to expenses/activities).
- Media (Camera & Files): Images captured through the app for activity proof or reporting; uploaded PDFs or files for expense claims and reporting.

2. How We Use the Information

- Employee attendance management and verification.
- Tracking employee visits and field activities.
- Authentication and secure login using mobile number.
- Processing and maintaining expense records (uploaded PDFs and images).
- Enhancing user experience and app performance.
- Compliance with company reporting and audit requirements.

3. Data Sharing

We do not sell or rent your personal information to third parties. We may share your information only in the following cases:

- With your employer/organization for attendance, tracking, and expense management purposes.
- With service providers who support app functionality (e.g., cloud storage, authentication services).
- If required by law, regulation, or legal process.

4. Data Storage & Security

- Your data is stored securely using encryption and industry-standard security practices.
- We take appropriate steps to protect your personal information from unauthorized access, disclosure, alteration, or destruction.
- Uploaded documents (PDF/images) are stored in secure servers.

5. User Rights

- Access, review, or update your personal information.
- Request deletion of your account and related data (subject to organizational policies).
- Withdraw consent for location access (Note: Some features may not work without location).

6. Permissions Required

- Location (GPS): For employee tracking, attendance, and visit verification.
- Camera: To capture images for activity reporting.
- Storage/Files: To upload PDFs, expense documents, and images.
- Phone/Internet Access: For login with mobile number and app communication.

7. Children's Privacy

This App is intended for employees and not designed for children under 18. We do not knowingly collect information from children.

8. Changes to Privacy Policy

We may update this Privacy Policy from time to time. Users will be notified of significant changes through the App.